

## **PRESENTATION LETTER**

To the HR department of company XXXXX,

I have had the opportunity to see your offer published in XXXXX where an XXXXX is requested for your organization.

I am especially motivated to work in your company and I consider myself qualified to cover the job position you request, I have professional experience in the administrative field and especially in the logistics department. I have a Higher Technician certificate in Administration and Finance, I have a basic level of English and native level Spanish and Catalan.

I am ready for an interview at your convenience

Sincerely,

Pol Munumer Gari